

European Board Examination in Emergency Medicine (EBEEM)

Examiner Specification, Selection and Training

The European Board Examination in Emergency Medicine (EBEEM) is a two-part examination designed to confirm the candidate's suitability for independent practice as an Emergency Physician within any country in the European Union.

The role of Examiner is crucial to ensuring the standard of the examination is appropriate and that the pass mark is set at the appropriate level.

Examiners must therefore be active in Emergency Medicine in Europe and also understand the purpose of the EBEEM, be familiar with the assessment tools and have training in the application of those tools to the required standard.

The examination consists of a multiple-choice exam, (Part A) and a clinical exam that includes structured clinical (SCE) and oral (SOE) scenarios (Part B).

Examiner duties include:

- Writing 10 multiple-choice questions (MCQs) per year for the Part A Exam
OR designing 1 clinical station for the Part B Exam per year
- Be an examiner in the clinical examination at least once every 2 years/3 diets
- Teaching on future Examiner Training workshops

Examiner specification

Essential criteria:

- Must be in active practice in emergency medicine (including paediatrics) as a specialist / consultant in Europe, full time for the last 3 years
- Must be doctors recognised as specialist/consultant or equivalent in Emergency Medicine in the country where they trained, or the European country in which they work
- Must have suitable post-graduate diploma in EM
- Must have evidence of up to date continuing professional development in the last three years
- Must be able to demonstrate competence and credibility in assessing the performance of trainees including evidence in, and experience of, competency-based assessment
- Must have support from their head of department to undertake the examination work (minimum of four days each year)
- Must be fluent in written and spoken English
- Must be a Member in good standing of EUSEM

Desirable criteria:

- Has completed a training programme in Emergency Medicine, including paediatrics
- Has completed a postgraduate qualification related to Emergency Medicine and have the FEBEM or EBCEM qualification
- Can provide evidence of teaching and training junior doctors in Emergency Medicine, including paediatrics

Selection

- Applicants to be an examiner must complete an application form and submit with the evidence requested below
- The form and evidence will be reviewed by the EBEEM exam board, the Emergency Medicine Examinations Reference Group for Europe (EMERGE), and proposed to the UEMS Section for Emergency Medicine for endorsement

Training

Examiner candidates are required to complete and attend a training workshop before undertaking examination duties. The examiner workshop will be a maximum of 2 days, and will cover:

- Adult learning and assessment theory and application
- Curriculum mapping and selection of questions - and guidance for writing questions
- Review of the clinical tools used
- Practice of the clinical examination – SOEs and SCEs with role players

Workshop attendees will have to send a draft of a SCE or SOE station and a number of draft MCQs. Instructors will review them and will give a personalised feedback during the workshop

Date: 19 + 20 April 2023

Location: zoom

Application deadline: 15 March 2023

Examiner Workshop fee: The Examiner training is an educational event, and Examiner candidates will be expected to pay a small course fee for the educational content – this fee is (€100) per person.

Hotel and flight won't be covered for the workshop but your travel and accommodation expenses will be covered once you become an examiner.

Please fill in this form, add your signature and include it in your application at the relevant section

First name.....Surname.....

Address.....

Country.....

Email address:.....

Telephone:.....

Organisation for license to practice:.....

Registration number:

EUSEM membership nr:

(For membership information please visit: <https://eusem.org/membership#tab1>)

Qualifications

Primary medical degree:.....Date:.....

Postgraduate diplomas: Date:.....

Date when training programme completed :

Current position:

Availability to examine (please indicate)

Yes/no EBEEM Summer Part B exam: 23-25 June 2023

Yes/no EBEEM Winter Part B exam: 17-19 November 2023

Available to monitor the Part A candidates

Yes/no EBEEM Autumn Part A exam: 8 September 2023

Please submit this form with:

- a personal statement indicating your current responsibilities for training, education and assessment of others including instructor status, and evidence of examining elsewhere
- letter of support from clinical director/head of department permitting activity for examination and training, and confirming that you currently practice in Europe
- evidence of recent CPD (courses attended, lectures given, etc.)

- certificate of specialisation in EM and/or your registration number from the national register
- Copy of the FEBEM or EBCEM certificate
- signed EBEEM Examiner Responsibilities Agreement (next pages)

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Examiner Responsibilities

Dear Prospective EBEEM Examiner,

Thank you for volunteering to become an Examiner for EBEEM. We are grateful that you have committed to giving your time to the examination – which we believe will support the further development of emergency medicine in Europe and consequently raise the standard of care for our patients.

Being an examiner is a considerable responsibility – both in terms of the judgements you make and decisions on competence of the candidate, but also in the fulfilment of the role.

We would like you to confirm that you understand the responsibility and that if accepted for the position of Examiner, that you will fulfil the requirements as described below. If you are not able to fulfil these responsibilities, then please let us know now – there is no shame attached.

Examiner responsibilities

- The content of the EBEEM is confidential and must not be discussed with anyone outside of fellow Examiners, or members of the exam board (EMERGE).
- Examiners cannot teach exam preparation courses in the same year that they fill the position of EBEEM Examiner.
- Examiners are expected to be in their post for at least three years and participate in at least every 2 years/3 diets.
- Examiners agree to write at least 10 MCQs and 2 structured clinical scenarios (SCEs) or 2 structured oral examinations (SOEs) in their term.
- Examiners agree to abide by the financial regulations and travel policy
- Examiners understand that not meeting these requirements will likely be suspended from their post.
- Commitment to examine in a diet is binding - examiners may not withdraw from examining after confirmation of availability
- Confirmation of availability and commitment must be shared at least three months before the examination period.



- In the event of an Examiner withdrawing from an examination, the Examiner will be liable for any expenses incurred by EBEEM. Any exception to this will be considered by the exam board (EMERGE).

Please find below the Statement of Acceptance for the position of EBEEM Examiner to be signed. Please remember that if accepted, Examiners are required to remain members in good standing of the European Society for Emergency Medicine (EUSEM).

Please do not hesitate to contact me if I can be of additional assistance.



Thank you and sincerely,

Willemijn van Hees

Education Manager

exams@eusem.org

I have read and understand the responsibilities outlined above. If I am offered the position of Examiner and accept, then I will undertake to honour these responsibilities in full. By signing this Statement of Acceptance, I agree to abide by the EBEEM Examiner Responsibilities.

Printed Name

Signature

Date